

Rebates on Energy-Efficient Products

Energy Efficiency Incentive Program

Application form: residential insulation rebates

Pre-approval is strongly recommended for all insulation rebates. Pre-approval guarantees that the Arctic Energy Alliance (AEA) can set rebate funding aside for you. Before beginning your insulation upgrade, contact us to discuss your plans. An energy advisor can help you complete this application form.

See the “Rebate Amounts” section of this form to determine the values of the rebates that you are eligible for.

Procedure

1. If you are applying for pre-approval, complete this application form before beginning your insulation upgrades.
2. Collect the following information before you begin your upgrade. If you are applying for pre-approval, send it to us with your application before you begin the work. If you are **not** applying for pre-approval, send it to us with your final application when the work is complete.
 - Photos clearly showing the whole space where your upgrade is planned (e.g., your exterior walls)
 - For attic upgrades, photos clearly showing the depth of any blown-in insulation before the upgrade
 - An email, written note or home energy evaluation report stating the R-value or depth of the space you are adding insulation to, before the upgrade (e.g. R15 attic insulation or a 6-inch thick wall)
 - A copy of a quote with details of the insulation upgrade you plan to do
 - Proof that you live at the address that you will be upgrading (e.g. a copy of a drivers licence or a utility bill)
3. When your insulation upgrades are complete, send us your application form (if you have not already done so) along with the following:
 - Copies of any applicable paid receipts
 - Photographs that clearly show where the insulation was installed and its thickness
4. Within three months of completing your insulation upgrades, return a signed copy of your application to the AEA.
 - Email: info@aea.nt.ca
 - Fax: (867) 873-0303
 - Mail or in-person delivery: 101–5102 51st St., Yellowknife, NT X1A 1S7



Applicant information

(Please print clearly. The name of the person or organization listed below must match the name on the invoices or receipts.)

Name: _____

Organization name (if applicable): _____

Mailing address: _____

Community: _____ Postal code: _____

Phone: _____ Email: _____

Address of the qualifying home (if different from mailing address):

Community: _____ Postal code: _____

Year the house was built: _____

All boxes below must be checked to qualify for a rebate.

I acknowledge that I have read and understood the terms and conditions of this form, and that the products I have purchased have been installed at the address listed above.

I consent to the collection and disclosure of my personal information for the purposes of delivering this program, as per the *Consent to Collection and Disclosure of Personal Information* policy on page 4.

Signature: _____ Date: _____

Check all items below that apply.

Exterior walls

Percentage of wall area insulated: _____

Insulation value added:

R10–R14 R15–R19 R20+

Ceiling

Roof type:

- Attic Flat roof/cathedral ceiling

Insulation value before your upgrade:

- R12 or less R13–R24 R25–R35

Insulation value after your upgrade:

- R40 (flat roof or cathedral ceiling only) R50 R60

Exposed floor

Foundation

Complete all relevant sections below.

Basement

Percentage of wall area insulated: _____

Insulation value added:

- R10–R23 R24+

Basement header

Crawlspace

Area insulated:

- Exterior walls Floor above crawlspace

Insulation value added:

- R10–R23 R24+

AEA use only

Pre-approved

Approved

Staff name: _____ Date: _____

Total qualifying rebate amount: _____

Consent to Collection and Disclosure of Personal Information

Your participation in the Energy Efficiency Incentive Program (the “**Program**”) requires the Arctic Energy Alliance (“**AEA**”) to collect information from you, including your personal information. The AEA will collect your information, including your personal information, for the purpose of delivering the Program. All personal information collected from you by AEA is protected by the *Personal Information Protection and Electronic Documents Act*, SC 2000, c 5.

The Program is delivered by the AEA pursuant to the terms of the contribution agreement between the AEA and the Government of the Northwest Territories (“**GNWT**”) (the “**Contribution Agreement**”). Under the terms of the Contribution Agreement, the AEA is obligated to disclose your information, including your personal information, to the GNWT or the Government of Canada (“**Canada**”), or both, from time-to-time for the purpose of reporting and the public release of Program statistical data. The collection and disclosure of your information, including your personal information, by the GNWT and Canada is subject to applicable territorial and federal privacy legislation, including *the Access to Information and Protection of Privacy Act*, SNWT 1994, c 20, and *Privacy Act*, RSC 1985, c P-21.

By checking the appropriate box and signing above (in the “Applicant Information” section), you acknowledge that you have read this notice and that you consent to the collection of your information, including your personal information, by AEA and the disclosure of said information by AEA to the GNWT or Canada or both for the purpose of administering the Program. You further consent to the collection and disclosure of your information, including your personal information, by the GNWT and Canada for the purpose of reporting and the public release of Program statistical data.

Rebate amounts

+ Minimum additional insulation (R-value)

Insulation

Exterior Wall Insulation	Wall Area	+R10–R14	+R15–R19	+≥R20
A minimum of 20% of the total exterior wall area must be insulated to qualify. The rebate is based on the percentage of wall area that is insulated, and does not include walls between individual units. See “Important Note about Semi-detached and Row Houses.”	20%	\$600	\$1,000	-
	40%	\$1,200	\$2,000	-
	60%	\$1,800	\$3,000	-
	80%	\$2,400	\$4,000	-
	100%	\$3,000	\$5,000	\$8,000

Ceiling Insulation		Updated R-value	Starting R-value		
			≤R12	R13–R24	R25–R35
A minimum of 20% of the total ceiling area must be insulated to qualify. Rebates are based on the R-value of your existing insulation and the R-value you plan to upgrade to. When the roof has more than one type (e.g., attic, cathedral ceiling, flat roof), all applicable rebates are pro-rated based on the ceiling area that is insulated. The maximum rebate for any combination of attic, cathedral and flat roof is \$1,500. Rebates listed reflect 100% of the ceiling area being of one roof type.	Attic	R50	\$1,000	\$500	-
	Attic	R60	\$1,500	\$750	\$250
	Flat roof or cathedral ceiling	R40	\$1,500	\$500	-

Exposed Floor Insulation (overhangs and floors above an unheated space, excluding crawlspaces)	
If exposed floor is below R30, increase to R40. A minimum floor area of 14 square metres (150 square feet) must be insulated to qualify.	\$500

Foundation Insulation		
When both a basement and crawlspace are present, all applicable rebates are pro-rated to a maximum of \$2,500 based on the total wall area that is insulated.		
Basement Insulation	+R10–R23	+≥R24
A minimum of 20% of the foundation’s wall area (including basement and crawlspace walls, when applicable) must be insulated to qualify. The rebate is based on the percentage of wall area that is insulated, and does not include walls between individual units. See “Important Note about Semi-detached and Row Houses.” Rebates listed reflect additional insulation added to 100% of the wall area.	\$1,250	\$2,500
Basement Header Insulation	+R20	
Seal and insulate your entire basement header area, increasing its insulation value by a minimum of R20.	\$625	
Crawlspace Insulation	+R10–R23	+≥R24
Insulate 100% of the crawlspace’s total exterior wall area, including the header area. See “Important Note about Semi-detached and Row Houses.”	\$1,000	\$2,000
Or		
Insulate 100% of the floor above an unheated crawlspace to increase its insulation value by a minimum of R24.	-	\$2,000

Important note about semi-detached and row houses

In the case of a semi-detached or row house that is an end unit, the rebate amount for the insulation of the exterior walls, basement or crawlspaces walls is 75% of the amounts shown. In the case of a row house that is a middle unit, the rebate amount is 50% of the amount shown.