

# Rebates on Renewable Energy

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Alternative Energy Technologies Program

## *Application form*

**Pre-approval is required to receive a rebate.** See the program guidelines for details on rebate amounts and eligibility criteria (available at [www.aea.nt.ca](http://www.aea.nt.ca)).

**Please note:** The Arctic Energy Alliance (AEA) is permitted to provide funding for renewable electricity projects only in communities that do not use hydroelectricity or in off-grid locations. Grid-connected renewable electricity projects in communities that use hydroelectricity are not eligible.

To receive your rebate, you must finish your project within 4 months of receiving pre-approval. Requests for extensions must be submitted to AEA prior to the 4-month deadline.

## Procedure

1. Fill in the applicant information below and the system information on the following pages.
2. Attach the following to your application:
  - a. A quote from your supplier or contractor, showing details of your system
  - b. A copy of your most recent power bill—only if you are installing a grid-tied renewable electricity system
3. Return your application to the AEA.
  - a. Email: [info@aea.nt.ca](mailto:info@aea.nt.ca)
  - b. Fax: (867) 873-0303
  - c. Mail or in-person delivery: 101–5102 52<sup>nd</sup> St., Yellowknife, NT X1A 1S7
4. An AEA Energy Management Specialist will call to discuss your application.
5. Once your application has been pre-approved, complete your project within 4 months of your notice of pre-approval. If you need an extension, please submit your request before the 4-month deadline.
6. Within 1 month of finishing your project, submit to the AEA:
  - a. Final invoices and/or receipts showing your system is paid-for in full, noting the supplier, the date of purchase and itemized costs for materials.
  - b. Photos showing the system has been installed (see page 4 for a list of required photos)



## Applicant information

Please print clearly. The name of the person or organization listed below must match the name on the quote, invoices or receipts.

First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Organization name (if applicable): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Community: \_\_\_\_\_ Postal code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I have not received another source of funding for this project.

**All boxes below must be checked to qualify for a rebate.**

I acknowledge that I have read and understood the terms and conditions of this form and in the program guidelines.

I consent to the collection and disclosure of my personal information for the purposes of delivering this program, as per the *Consent to Collection and Disclosure of Personal Information* policy on page 5.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## System information

Please contact the AEA if you have any questions about the information required below.

**Where will your system be installed?**

- Residence (including a cabin)       Business  
 Community government       Non-profit organization

**How often do you use this location?**

- Year-round       Seasonally/occasionally

**Your system will be installed at the address listed in the “applicant information” section on page 1 of this form.**

If not, where will it be installed? (Please provide either a municipal address or GPS coordinates.)

\_\_\_\_\_

**What type of system will you be installing?**

- Solar electric (photovoltaic, or PV)
- Wind turbine
- Solar air- or water-heating
- In-stream hydro/micro-hydro
- Wood pellet or cord wood boiler or furnace
- Electric heating system (only for businesses, community governments or non-profit organizations in the South Slave region)
- Other (describe): \_\_\_\_\_

- You currently have a similar system in place at this location.** (For example, if you are installing solar panels, do you already have existing solar panels in place?)

If you have a similar existing system, please describe it.

\_\_\_\_\_

\_\_\_\_\_

- You are installing a renewable electricity system (such as solar panels).**

- It will be a permanent installation at a fixed location (*portable or temporary systems are not eligible*)

**It will be...**

- Connected to an electrical grid                       Off-grid

If you are installing a **grid-tied** renewable electricity system, please attach a copy of the most recent power bill for the location where your system will be installed.

If you are installing an **off-grid** renewable electricity system:

- How big is your current generator, in kilowatts (kW)? \_\_\_\_\_
- How many weeks a year is your location (cabin, camp, etc.) occupied? \_\_\_\_\_
- When the location is occupied, how many hours a week is the generator in use? \_\_\_\_\_
- What type of fuel do you use in your generator? \_\_\_\_\_
- How much fuel do you use in your generator in a year (if known)? \_\_\_\_\_

**You are installing a wood pellet or cord wood boiler or furnace.**

What was your total heating cost for the previous heating season? \_\_\_\_\_

**Current boiler or furnace:**

- Make and model: \_\_\_\_\_
- System capacity in BTU per hour: \_\_\_\_\_
- Fuel type (e.g. oil, propane): \_\_\_\_\_
- How many litres of heating fuel do you use in a year (if known)? \_\_\_\_\_

**New boiler or furnace:**

- Make and model: \_\_\_\_\_
- System capacity in BTU per hour: \_\_\_\_\_
- Fuel type (e.g. wood pellets, cord wood): \_\_\_\_\_

**Please list the components and details of your new system.**

Component	Quantity	Unit Price	Total (no GST)
		<b>Subtotal</b>	
		<b>GST</b>	
		<b>Total cost</b>	

## Required photos

Off-grid solar systems:

- Installed panels
- Battery bank
- Charge controller and inverter



Grid-tied solar systems:

- Installed panels
- Bi-directional meter

Pellet/cord wood boilers and furnaces:

- Nameplate of new boiler or furnace (showing make and model)
- Wide shot of boiler or furnace where it is installed
- Pellet storage if applicable

If your system does not fall into one of these categories, the AEA will contact you to discuss photo or documentation requirements.

## Consent to Collection and Disclosure of Personal Information

Your participation in the Alternative Energy Technologies Program (the “**Program**”) requires the Arctic Energy Alliance (“**AEA**”) to collect information from you, including your personal information. The AEA will collect your information, including your personal information, for the purpose of delivering the Program. All personal information collected from you by AEA is protected by the *Personal Information Protection and Electronic Documents Act, SC 2000, c 5*.

The Program is delivered by the AEA pursuant to the terms of the contribution agreement between the AEA and the Government of the Northwest Territories (“**GNWT**”) (the “**Contribution Agreement**”).

Under the terms of the Contribution Agreement, the AEA is obligated to disclose your information, including your personal information, to the GNWT or the Government of Canada (“**Canada**”), or both, from time-to-time for the purpose of reporting and the public release of Program statistical data. The collection and disclosure of your information, including your personal information, by the GNWT and Canada is subject to applicable territorial and federal privacy legislation, including *the Access to Information and Protection of Privacy Act, SNWT 1994, c 20*, and *Privacy Act, RSC 1985, c P-21*.

By checking the appropriate box and signing above (in the “Applicant Information” section), you acknowledge that you have read this notice and that you consent to the collection of your information, including your personal information, by AEA and the disclosure of said information by AEA to the GNWT or Canada or both for the purpose of administering the Program. You further consent to the collection and disclosure of your information, including your personal information, by the GNWT and Canada for the purpose of reporting and the public release of Program statistical data.