



# Assistance with Developing and Implementing a Community Energy Plan

Community Energy Planning Program

## Application form

For full details, see the program guidelines at [www.aea.nt.ca](http://www.aea.nt.ca).

## Procedure

1. Fill in the applicant information below.
2. Return your application to the AEA.
  - a. Email: [info@aea.nt.ca](mailto:info@aea.nt.ca)
  - b. Fax: (867) 873-0303
  - c. Mail or in-person delivery: 101–5102 52<sup>nd</sup> St., Yellowknife, NT X1A 1S7
3. The AEA will contact you to discuss your application.
4. If your application is accepted, provide the AEA with a resolution from your community Council or Band Council, indicating Council’s support for the project, and sign a partnership agreement with the AEA.
5. Wait for the next available planning cycle to start your community energy planning process (the AEA will let you know when we can start working with you).

## Applicant information

Organization name: \_\_\_\_\_

### Contact info

First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Role/title: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Community: \_\_\_\_\_ Postal code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Secondary contact—if applicable

First name: \_\_\_\_\_ Last name: \_\_\_\_\_

Role/title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**(See reverse...)**



**All boxes must be checked to qualify for community energy planning assistance.**

I acknowledge that I have read and understood the terms and conditions of this form.

I consent to the collection and disclosure of my personal information for the purposes of delivering this program, as per the *Consent to Collection and Disclosure of Personal Information* policy below.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Consent to Collection and Disclosure of Personal Information

Your participation in the Commercial Energy Conservation and Efficiency Program (the “**Program**”) requires the Arctic Energy Alliance (“**AEA**”) to collect information from you, including your personal information. The AEA will collect your information, including your personal information, for the purpose of delivering the Program. All personal information collected from you by AEA is protected by the *Personal Information Protection and Electronic Documents Act*, SC 2000, c 5.

The Program is delivered by the AEA pursuant to the terms of the contribution agreement between the AEA and the Government of the Northwest Territories (“**GNWT**”) (the “**Contribution Agreement**”). Under the terms of the Contribution Agreement, the AEA is obligated to disclose your information, including your personal information, to the GNWT or the Government of Canada (“**Canada**”), or both, from time-to-time for the purpose of reporting and the public release of Program statistical data. The collection and disclosure of your information, including your personal information, by the GNWT and Canada is subject to applicable territorial and federal privacy legislation, including *the Access to Information and Protection of Privacy Act*, SNWT 1994, c 20, and *Privacy Act*, RSC 1985, c P-21.

By checking the appropriate box and signing above (in the “Applicant Information” section), you acknowledge that you have read this notice and that you consent to the collection of your information, including your personal information, by AEA and the disclosure of said information by AEA to the GNWT or Canada or both for the purpose of administering the Program. You further consent to the collection and disclosure of your information, including your personal information, by the GNWT and Canada for the purpose of reporting and the public release of Program statistical data.